

**Minutes of PCC Meeting 13<sup>th</sup> February 2025, 7.30pm, in Barnaby's**



**Present:** Dave Lee (DML), Janet Chant (JC), Andrew Wilkinson (AW), Jen Frampton (JF), Emma Sajo (ECS), John Sharpe (JDS), Jenny Sharpe (JES), Caroline Vost (CV), Derrinda Laing (DL), Helen Dyer (HD), David Bakewell (DB), Allison Gurry (AG), Emily Sandoval (ES), Doug Emmett (DG)

**Chair:** Dave Lee

**Minutes:** Emma Sajo

**Prayers:** David Bakewell

1.	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>DML welcomed the Committee and guests Archdeacon Kathryn Percival and Revd Emma Andersen</li> </ul> <p><b>Apologies received from:</b></p> <ul style="list-style-type: none"> <li>No apologies received</li> </ul>	<p><b>Action</b></p>
2.	<p><b>Archdeacon Kathryn Percival and Revd Emma Andersen joined the meeting</b></p> <ul style="list-style-type: none"> <li>Emma and Kathryn presented on 'Barn Church'. Emma spoke to the PCC about her background and vision for her work. She explained how Church had become a large part of her life and was ordained in 2022.</li> <li>Her vision now is to work in the Meon Valley Parishes area and to reach out to those not currently attending church. She aims to set up 'Barn Church', a more contemporary style of worship, to take place in a neutral setting (a barn), and this would run in addition to the churches in the Meon Valley. It would be open to all ages and would be funded by donation from those attending.</li> <li>Emma's vision is in the early stages and is supported by the diocese. Kathryn explained that for Barn Church to go ahead it would legally need to sit under a PCC, with minimal PCC support and a hypothecated bank account. The diocese would look to appoint Emma as a Self-Supporting Minister. Emma would report to Revd Andy and Kathryn.</li> </ul>	

	<ul style="list-style-type: none"> <li>The PCC agreed that Barn Church could sit under the St Barnabas PCC and the following resolution was proposed by AW, seconded by JES and agreed by all:  <i>The PCC resolved to support the exploration of Barn Church and the appointment of a priest, to sit under St. Barnabas PCC with a hypothecated fund.</i></li> <li>After Emma and Kathryn had left the meeting, DB asked if this would change the Constitution of the PCC? DML responded that it wouldn't (Barn Church effectively becomes another congregation of the church, not dissimilar to Café Church). CV asked if any timeframes would be set for this project. <b>ACTION:</b> DML to ask Kathryn.</li> </ul>	DML
3.	<p><b>Minutes of January PCC Meeting</b></p> <ul style="list-style-type: none"> <li>The Minutes of the January PCC Meeting were approved. Proposed by DB, seconded by AG. All were in favour. <b>ACTION:</b> DML to put a copy of the signed finalised Minutes on the notice board.</li> </ul>	DML
4.	<p><b>Matters arising from the Minutes</b></p> <ul style="list-style-type: none"> <li>ECS ran through and updated the Actions Log. The following actions were highlighted: <ul style="list-style-type: none"> <li>Anti-Social behaviour strategy to be discussed at SC on 7<sup>th</sup> March <b>ACTION:</b> ECS to note for the agenda.</li> <li><b>ACTION:</b> DB to provide an update to Barnabys ToR at the next PCC meeting.</li> <li><b>ACTION:</b> AW to follow up with NW on repair to lead gully above the Link.</li> </ul> </li> </ul>	ECS DB AW
5.	<p><b>Safeguarding Update</b></p> <ul style="list-style-type: none"> <li><b>Safeguarding Action Plan (SAP):</b> the SAP dated 3<sup>rd</sup> February 2025 was approved by the committee. CV highlighted that the safeguarding training was AMBER and reported that it may stay amber for a while, as 2025 is the year many of the PCC and volunteer training is due for renewal. CV hoped this would not move to RED and highlighted the importance of volunteers completing the training in good time.</li> <li><b>Barnaby's &amp; Safeguarding Training:</b> CV updated that 3 Barnaby's volunteers had not yet completed the safeguarding training. <b>ACTION:</b> CV to email DML names of the volunteers who still need to undertake the training.</li> <li><b>Measures taken to create a Safe Environment:</b> <b>ACTION:</b> ECS to place the Safeguarding Training &amp; DBS Clearance Duties information sheets and role descriptions, in the red folder for those who are interested in joining the PCC.</li> </ul>	CV  ECS

	<ul style="list-style-type: none"> <li>● <b>St Barnabas Role Descriptions:</b> CV reported that a request had been received from a Benefice in the Diocese of Gloucester asking if they could use the St. Barnabas safer recruitment templates. CV gladly agreed and hoped they would be helpful.</li> <li>● <b>PSO:</b> CV reported that she had attended the last Pastoral Visitor supervision meeting and had acted on the information received. She reported she had completed the Managing Spiritual Abuse training. She also reported that her meeting with the Diocese Safeguarding Advisor, Daisy Gandy, had been cancelled.</li> </ul>	
6.	<p><b>Time and Talent</b></p> <ul style="list-style-type: none"> <li>● CV updated that she and JC had created a 'Time and Talent' form. This was circulated during the meeting and approved by the PCC, proposed by DE and seconded by AW. All were in favour.</li> <li>● <b>ACTION:</b> HD to add this form to the St Barnabas Facebook page, providing the date when the form will be presented at church. All responses to the form will go back to the office.</li> </ul>	HD
7.	<p><b>APCM and Electoral Roll</b></p> <ul style="list-style-type: none"> <li>● <b>APCM</b> - preparations for the APCM were discussed. <b>ACTION:</b> ECS to check process timelines.</li> <li>● DML updated that he was happy to stand as Churchwarden for a further year, but on the condition that another Churchwarden steps forward.</li> <li>● <b>Electoral roll</b> – JES reported this year a new Electoral Roll must be created, and she will shortly be sending out a letter with an updated form, now requesting email addresses. The wording of the new form was discussed, and it was concluded it needed updating. <b>ACTION:</b> ES to update the form. JES to put up the notice of the electoral roll renewal.</li> </ul>	ECS  ES
8.	<p><b>Receipt of Written Reports</b></p> <ul style="list-style-type: none"> <li>● Social and Fundraising Committee</li> <li>● Lighting proposal</li> <li>● Property Team Update</li> <li>● Tree Proposal</li> <li>● New Coffee Machine</li> </ul>	

	<ul style="list-style-type: none"> <li>• Barnaby's</li> <li>• Comms Report</li> </ul>	
9.	<p><b>Discussion of items arising from the Reports</b></p> <ul style="list-style-type: none"> <li>• <b>Lighting</b> – a written proposal from JDS was circulated to the PCC in advance on the meeting. <b>ACTION:</b> JDS to set up a further working meeting to help PCC understand each suggestion.</li> <li>• <b>Social and Fundraising committee</b> – the Police Choir budget had been circulated to the PCC in advance of the meeting. The PCC approved the budget, proposed by JC and seconded by AG. All were in favour.</li> <li>• <b>Barnaby's Coffee Machine</b> – a written proposal for a new coffee machine had been circulated to the committee in advance of the meeting. The PCC agree to the purchase of a new machine, proposed by JDS and seconded by DE. All were in favour. <b>ACTION:</b> DB to let Roger de Vere know.</li> <li>• <b>Hymn Books</b> – The PCC agreed that 90 standard size and 10 large print books would be purchased. People who chose to purchase a book can have a dedication plate in the book and this will be advertised in the Parish Magazine and online. <b>ACTION:</b> HD to draft an ad. It was agreed that old books would be recycled and old books with a dedication would be kept for a short period of time. Donations for the new hymn books would be advertised. <b>ACTION:</b> AW to look at card machine to see if donations can be made via this.</li> <li>• <b>Finance</b> – AW highlighted there was £769.75 remaining of funds (and Gift Aid later recovered) raised for the primary school Christmas appeal to buy food boxes for disadvantaged families. AW proposed these monies be given to the school for food vouchers. This was agreed by the Committee.</li> <li>• <b>Tree planting</b> – a proposal and plan submitted by NW had been circulated to the committee in advance of the meeting with the following resolution: <p style="text-align: center;"><i>This PCC Resolves to introduce a new native tree into the churchyard as a memorial to a 3 year old child and, accordingly, for a suitable plaque to be introduced in front of said tree; it seeks the approval of the Archdeacon for this planting under Diocesan Faculty List B: B7 – 1.</i></p> </li> </ul>	<p><b>JDS</b></p> <p><b>DB</b></p> <p><b>HD</b></p> <p><b>AW</b></p>

	<ul style="list-style-type: none"> <li>The committee approved the above resolution, proposed by DE and seconded by DL. All were in favour.</li> </ul>	
	The meeting closed in prayer and reflection at 9.27pm	
	<ul style="list-style-type: none"> <li>The next Standing Committee meeting is 7<sup>th</sup> March 12.30pm in the Link</li> <li>The next PCC meeting is 20<sup>th</sup> March 7.30pm, in Barnaby's</li> </ul>	