



Parish of St Barnabas, Swanmore

All are invited to the forthcoming Church Meetings (see below)

A copy of the Annual Reports is also available to read via email on application to the PCC secretary
pccsec@stbarnabas.org.uk

Notice of Meeting of Parishioners

The meeting of Parishioners will be held in the Paterson Centre
on Wednesday 23rd April 2025
at 7.30pm

For the election of Churchwardens
Open to all residents of the village

Notice of Annual Parochial Church Meeting

Parish of St Barnabas, Swanmore

The Annual Parochial Church Meeting will be held in the Paterson Centre
on Wednesday 23rd April 2025
at 7.50pm

For the election of laity representatives to the Parochial Church Council and to consider the various reports and other matters as required under the Church Representation Rules. Only those on the Church Electoral Roll are allowed to vote and take part in discussion; others may observe.



The Parish Church of Swanmore, St Barnabas

Annual Meetings

To be held at 7.30pm on Wednesday 23rd April 2025 in the Paterson Centre.

Agendas and Minutes of the Annual Meetings 2024

Annual Meeting of Parishioners (7.30pm)

Agenda

1. Prayer and Welcome
 2. Apologies for absence
 3. Approval of Minutes of the Annual Meeting of Parishioners held on 24th April 2024
 4. Election of Churchwardens
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Annual Parochial Church Meeting (7.50pm)

Agenda

1. Apologies for absence
2. Approval of Minutes of the Annual Parochial Church Meeting held on 24th April 2024
3. To receive reports:
 - a. The Annual Report of the Parochial Church Council
 - b. Finance Report
 - c. Ministry Team Report
 - d. Electoral Roll
 - e. Fabric, Goods and Ornaments of the Church Report
 - f. Bishops Waltham Deanery Synod
 - g. Other Church Groups and Committees
4. To elect 3 representatives of the laity to serve on PCC
5. Appointment of External Examiner
6. To take note of any comments or questions for the new PCC
7. Chairman's closing remarks.
8. Closing Prayers

St Barnabas Church, Swanmore.

Minutes of the Annual Meeting for Parishioners 24th April 2024

The meeting started at 7.30pm in the Paterson Centre, Chaired by Revd. Andy Davis. The meeting opened with prayer.

1. **Apologies** were received from Liz Newbold, Allison Gurry, Fiona noble, Sarah Chase, Sam Lee, Liz Newbold and Julia Wright.

The attendees at the meeting were recorded on a separate sheet.

2. **Minutes of the meeting of Parishioners held on 26th April 2023** were approved. Proposed by John Sharpe Seconded by John Austin.
3. **Nominations for Churchwardens.** Janet Chant and Dave Lee had offered to stand for a further year. Proposed by the Chair, all were in favour.
4. The meeting closed at 7.38pm

Recorded by PCC Secretary Emma Sajo

Minutes of the Annual Parochial Church Meeting 2024

1. **Apologies** were received from Liz Newbold, Allison Gurry, Fiona noble, Sarah Chase, Sam Lee, Liz Newbold and Julia Wright.

The attendees at the meeting were recorded on a separate sheet.

2. **The Minutes of the APCM held on 26th April 2023** were approved. Proposed by Anne Pearson, seconded by Tony King. All were in favour.
3. **Reports.** The PCC Annual Report, Finance Report for 2023, Ministry Team Report, Electoral Roll, Fabric, Goods and Ornaments, Deanery Synod and other church groups and committees were presented in a booklet and were provided to everyone at the meeting. Time was given to the meeting attendees to review the reports.

The Chairman asked if anyone had any comments or questions regarding the reports.

Richard Green Wilkinson commented that the financial records were in very good order and excellently presented. He could find no problems! He suggested that the PCC look at creating a Risk Register. Nick Whitehead suggested that the logbook kept in the office, containing information such as reminders of when certain safety checks are due, could help with this.

ACTION: AW to take proposal to the PCC.

No further comments were made, and the Chair gave thanks to everyone who had been involved in writing the reports, to Emma Sajo for preparing the booklets and to Gail Norris for printing the reports.

4. **Election of Members to the PCC.** The PCC Secretary reported that nomination forms had been received for John Sharpe, Doug Emmett and Caroline Vost. The Chair discussed the new confirmatory voting rule, but as everyone was in agreement with the nominees, this was not proposed. The three nominees were approved. Proposed by Jen Frampton and seconded by Andrew Wilkinson. All were in favour.
5. **To appoint an External Examiner for the Financial Statements of the PCC for 2024**
Richard Green -Wilkinson confirmed he was happy to act for a further year. The Chair proposed the appointment, and all were in favour.
6. **Other Questions and Matters of interest.** The Chair asked if anyone had any further questions for the PCC.

Brian Pancott asked if any events or services would be planned in conjunction with the Swanmore and Waltham Chase Methodist Churches? This was discussed. Hazel Whitehead confirmed that efforts had been made over the last three years to build a relationship with the Methodists. The Chair agreed this was important and confirmed he would look into this.

ACTION: Chair

Tony King asked about the Church archives. Doug Emmett explained the church archives were now in very good order, filed with an index, in the church office. A member of the meeting pointed out that there were still two remaining boxes of church material in the Parish Council archives which could be collected at any time.

Brian Pancott asked if the PCC would consider running an Alpha course or Christianity Explore course, which he highlighted had not be done for 10 years. This was discussed and the Chair agreed this would be given further consideration. **ACTION: Chair / PCC to discuss.**

The Chair commented on some positive feedback he had received from a member of the congregation regarding St. George's Foundation visiting St. Barnabas. He emphasised the importance of the congregation hearing directly from each of the three charitable organisations that St Barnabas supports and suggested this was done more regularly. Hazel Whitehead explained that the Roberts Centre do come every year on Toy Sunday (in December). **ACTION: Dates for Street Pastors and the Roberts Centre to visit to be arranged – Missions Giving Team.**

AW asked for update on plans for House for Duty roles in the other Parishes. The Chair confirmed a House for Duty post for the Bridge Parishes was about to be advertised. The Chair explained what a 'House for Duty' role was, for those who were unfamiliar with the title. He confirmed the House for Duty Priest for the Bridge Parishes would live in the Meonstoke Rectory. The Chair added that there may also be two more House for Duty posts in Soberton and Newtown, and Hambledon but this was not confirmed.

The Chair reported on bid that is to be submitted to the Strategic Mission and Ministry Initiative, for the Meon Valley parishes, for administrative support and for support with youth work, families and schools, which could result in five years of funding for these roles.

Tony King asked if all the other parishes have their own PCCs and if the Chair also chaired these PCCs. The Chair confirmed that since starting his new role he has tried to attend the first two PCC meetings of each Parish to assess how they are running. He confirmed he does

not need to attend all the PCC meetings, but will attend those where more support is needed.

Nick Whitehead suggested that formal thanks were given to John Branson for his support of over 20 yrs. **ACTION: PCC Secretary.** Janet Pancott also suggested a letter of thanks was given to Ben Armstrong for his work with Sunday Club. Andrew Wilkinson confirmed this had already been done.

Janet Chant commented on the strong sense of community at St Barnabas, remarking on the positive work of Gary McCulloch and of the strimming team and all the other groups, who contribute to the church and community.

Gail Norris updated that more volunteers were needed for the reading, intercession, and sidesmen rotas and also for Barnaby's. She asked if anyone was interested to please let her know.

Andrew Wilkinson advised anyone not on the Parish Giving Scheme, to please consider joining the scheme. He gave a short explanation of the scheme and its benefits and asked anyone interested or requiring further information, to please speak to him.

Chairmans closing remarks.

The Chair gave thanks for the very warm welcome he and his wife had received since they arrived.

The meeting ended at 8.44pm.

Notes taken by PCC Secretary, Emma Sajo.