

**Minutes of PCC Meeting 16<sup>th</sup> January 2025, 7.30pm, in Barnaby's**



**Present:** Dave Lee (DML), Janet Chant (JC), Andrew Wilkinson (AW), Jen Frampton (JF), Emma Sajo (ECS), John Sharpe (JDS), Jenny Sharpe (JES), Caroline Vost (CV), Derrinda Laing (DL), Helen Dyer (HD), David Bakewell (DB), Allison Gurry (AG)

**Chair:** Dave Lee

**Minutes:** Emma Sajo

**Prayers:** David Bakewell

1.	<b>Welcome</b>	<b>Action</b>
2.	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>DML welcomed the Committee</li> </ul> <p><b>Apologies received from:</b></p> <ul style="list-style-type: none"> <li>Doug Emmett, Emily Sandoval</li> </ul>	
3.	<p><b>Minutes of October PCC Meeting</b></p> <ul style="list-style-type: none"> <li>The Minutes of the November PCC Meeting were approved. Proposed by JF, seconded by DAL. All were in favour. ECS to put a copy of the signed finalised Minutes on the notice board.</li> </ul>	ECS
4.	<p><b>Matters arising from the Minutes</b></p> <ul style="list-style-type: none"> <li>DML ran through the Actions Log, which was updated. Two additional actions were discussed. <b>ACTIONS:</b> JDS to pass on information to DML re. bar license application. It was agreed that the following agenda item would be added to the next meeting: How to make services universally accessible. ECS to action. ECS to circulate updated log to the Committee.</li> </ul>	JDS  ECS
4.	<p><b>Standing Committee Update</b></p> <ul style="list-style-type: none"> <li>Succession Planning was discussed. DML highlighted the upcoming vacancies. These included: Penny, the current Magazine Editor, who is stepping down at the end of this year, Sue de Vere who also helps with the magazine will step down in March 2025, the Cygnets leader, Teresa, will also be stepping down as leader but would be prepared to share the lead role, JC will be stepping down as Churchwarden, AW will be stepping down as Treasurer and DAL will be stepping down as committee member and banking role.</li> </ul>	



6.	<b>Pastoral Update</b> <ul style="list-style-type: none"> <li>A written update from Hazel was circulated to PCC. No comments were made.</li> </ul>	
7.	<b>Comms Team Update</b> <ul style="list-style-type: none"> <li>HD continues to update Facebook. She has also made a poster to advertise vacancies for the Link Magazine team, which will be placed around Swanmore.</li> </ul>	
8.	<b>Social Committee Update</b> <ul style="list-style-type: none"> <li>JDS updated the committee on the social and fundraising programme. He reported that the end of year concert was very successful. The next event this year is the quiz and pudding night and tickets are not selling as well, compared to last year. The Hampshire Police Choir will be performing on 5<sup>th</sup> April. JDS reported the programme is lighter this year than last year.</li> </ul>	
9.	<b>Property Update</b> <ul style="list-style-type: none"> <li>Long room storage. It was agreed that the altar rails would be moved back into church and this would be done after café church on 19<sup>th</sup> January – JS to remind everyone. <b>ACTION: JS</b></li> <li>Glazing quote for Paterson Centre. The quote from Restoration Services and Glazing was discussed. DML highlighted that the company are able to do the work in stages. <b>ACTION: DML</b> to enquire if progressing the job in stages would cost more and to find out guarantee arrangements. It was agreed the work should start with the windows on the north side of the main hall. PCC agreed to proceed subject to answers to the above queries.</li> <li>Roofing repair to lead gully above the link – <b>ACTION: AW</b> to discuss with Nick.</li> <li>New Road Lychgate on new road. Noted work needs to be undertaken, but not urgent.</li> </ul>	JS DML AW
10.	<b>Magazine Advertising</b> <ul style="list-style-type: none"> <li>The number of adverts in the magazine has been steadily falling and reducing income. Saje will not be advertising in the magazine as they say it is too expensive. It was discussed that a better advertising campaign is needed. PCC discussed searching for someone to look at other local magazines to cross referencing advertisers. <b>ACTION: PCC</b></li> </ul>	ALL
11.	<b>Finance Update</b> <ul style="list-style-type: none"> <li><b>The outturn for 2024</b> - shows a small surplus.</li> </ul>	



13.	<p><b>Missions Giving</b></p> <ul style="list-style-type: none"> <li>DL reported that she had recently met with Hazel to discuss dates for St Georges Foundation and Portsmouth Street Pastors to visit. She confirmed Portsmouth Street Pastors will be visiting on 20<sup>th</sup> July at Café Church and she is waiting to hear from St Georges Foundation. She has also requested promotional material from the Roberts Centre and is waiting to receive this.</li> </ul>	
14.	<p><b>Barnaby's Update</b></p> <ul style="list-style-type: none"> <li>DB reported that the Barnaby's Steering Group met on 11<sup>th</sup> December 2024. The meeting reported good progress of the full handover. DB highlighted some outstanding issues including banking delays due to formalising new signatories and issuing of credit cards, obtaining Bookers cash and carry cards for the new members, and some members still to do their safeguarding training.</li> <li>DB reported the dishwasher has now been replaced and the coffee machine will be the next item to be replaced. DB confirmed the next meeting is scheduled for 5<sup>th</sup> February 2025.</li> </ul>	
15.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>Following the recent Midnight Mass service, CV asked what strategy is in place when members of congregation are displaying anti-social behaviour. Currently, there is no strategy, and it was agreed that one should be put in place. <b>ACTION:</b> PCC to discuss further.</li> </ul>	ALL
	The meeting closed in prayer and reflection at 9.58pm.	