**PATERSON CENTRE BOOKING FORM**

**I apply to use:**

Main Hall / Side Room / Kitchen inc dishwasher and oven or just Kitchen *[delete as necessary]*

on these days / dates: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

at times: . . . . . . . . . . . . . . . . . . . .

Subject to availability and conditions of hire

Please see page 2 for Hire Fees.

**Please complete in BLOCK CAPITALS**

Name of Hirer:

Address:

Telephone no:

E-mail

Activity for which premises are required

I agree to hire the Paterson Centre facilities requested above. I have read the terms and conditions of hire.

Signed: Date:

*Please email this form to* *office@stbarnabas.org.uk*

*Your invoice should be paid by on-line payment using
Account name:* ***PCC of Swanmore*** *Sort Code****: 30-90-85,*** *Account No****: 00135767***

*Or by cheque made payable to* ***PCC of Swanmore***

*at least 7 days before the hire/event.*

**PATERSON CENTRE HIRE FEES 2024**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Mon-Fri** | **Sat-Sun** |  | Mon-Fri | Sat-Sun |
|  |  |  |  | (with group discount) |
| **Main Hall** | **£17/hr** | **£22hr** |  | £15/hr | £19/hr |
|  |  |  |  |  |  |
| **Long Room** | **£6/hr** | **£6/hr** |  | £5/hr | £5/hr |
|  |  |  |  |  |  |
| **Kitchen (see note 2)** | **£2.50/hr** | **£2.50/hr** |  | £2.50/hr | £2.50/hr |

Notes:

1. Bookings of 6 sessions or more attract a discount.

2. Use of the kitchen is included in Main Hall hire where it is being used to lay out food and drink etc. If the oven or dishwasher will be used, there is an extra fee of £2.50/hr.