

Volunteer Role Description for Deanery Synod Representative	
<p>The Church of England is committed to promoting a safe environment and culture for children, young people and vulnerable adults. The individual appointed to this role will be expected to work within the policy and procedures of the relevant safeguarding policies and attend all required safeguarding training.</p>	
Name of church/body	St Barnabas Church, Swanmore
Role title	Deanery Synod Representative
Main purpose of the role	<p>To represent the parish of St Barnabas at Deanery Synod, and to report back from the Deanery Synod to the PCC (This role description must be read in conjunction with any guidelines and rulings issued by the Church of England regarding Deanery Synod representatives)</p>
What you will be doing	<ul style="list-style-type: none"> • To be elected as one of 2 Deanery Synod representatives, for one year, by St Barnabas PCC; and to automatically be an ex - officio PCC member during that time. (Deanery Synod membership changes on a 3 year cycle, from 2020 onwards) • Members of Deanery Synod must be on the electoral roll of their own worship Community and are automatically members of the PCC, as such the role of a PCC Member will also apply • Each Deanery Synod representative must sign a “fit and proper persons” declaration and be subject to an enhanced DBS check • To attend the 3 meetings of the Deanery Synod each year, and report back to the PCC • Along with the Area Dean and Lay Chair, to support the development and implementation of the strategic direction (mission) of the deanery as expressed by the deanery mission plan, under the guidance of the Area Dean and Lay Chair • To attend PCC meetings during the term of office • To be prepared to canvas opinions from the congregation, and through the PCC to feedback to the Deanery Synod • To be fully involved in the work of the Deanery Synod, which considers all aspects of church life: initiatives being referred to it from the national church; diocesan issues over priorities of work; sharing of information on the life of the church at a local level; making decisions on key policies affecting the Church in the Deanery • To take part in the election of General Synod members – Deanery Synod members elect the diocesan members of General Synod’s House of Laity once every five years, using a single transferable vote. If an election takes place during their term, representatives should take the time to understand the views and abilities of the candidates, for example by attending hustings; and should also canvas opinions from the congregation and PCC before deciding how to rank the candidates when voting

	<ul style="list-style-type: none"> To attend an annual PCC Day Away for support and supervision by the Incumbent
When and where you will be doing it	<ul style="list-style-type: none"> <u>Time commitment:</u> As and when needed <u>Place of work:</u> Home address, church office or elsewhere by agreement <u>Report to:</u> Incumbent/Chair of PCC
Disclosure & Barring Service (DBS) Requirements	The post of Deanery Synod Representative means automatic membership of the PCC, as such eligible for an Enhanced DBS check (This DBS check needs to be renewed every 3 years unless avoided by subscribing to the on-line DBS update service)
Who you will be responsible to	<ul style="list-style-type: none"> PCC Chair
Training requirements	<ul style="list-style-type: none"> The Church of England training requirements for this post can be found at: https://www.portsmouth.anglican.org/safeguarding/training/ The highest level training, needs to be refreshed every three years
Support you will be given	The Chair and PCC provide a supportive, inclusive and positive environment that ensures you enjoy your volunteering and that you are treated with respect and courtesy and provided with support, supervision and training
General information	<ul style="list-style-type: none"> This role is voluntary The volunteer would be appointed by the PCC after APCM meeting in line with the Church of England and St Barnabas Church Safer Recruitment requirements Comply with Portsmouth Diocese & St Barnabas Church Safeguarding Policy & Procedure Comply with General Data Protection Regulations The post holder should always feel free to talk to the PCC Chair at any point to discuss adjusting or continuing in this role This post is subject to a satisfactory probationary period of 3 months This Role Description is binding in honour only, and is does not create a legally binding contract

Created by: Jen Frampton & Allison Gurry (DSR's) Caroline Vost (PSO)	Date PCC approved: 200723	Review date: 20 th July 2024
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