

## Minutes of PCC 16<sup>th</sup> March, 7.30pm at Barnabys



**Present:** Nick Whitehead, Janet Chant, Dave Lee, Andrew Wilkinson, Emma Sajo, Derrinda Laing, Jen Frampton, John Branson

**Minutes:** Emma Sajo

**Prayers:** Nick Whitehead

1	<b>Apologies</b>	<b>Action</b>
2	<p><b>Minutes of meeting of 9<sup>th</sup> February</b></p> <ul style="list-style-type: none"> <li>These were approved and signed by the Chair. These will be displayed on the board in the Link and put up on the Church website.</li> </ul>	ES
3	<p><b>Matters Arising from the Minutes</b></p> <ul style="list-style-type: none"> <li>AW asked if the Minutes of the last meeting had been posted on the website. They had not. ES to investigate.</li> </ul>	ES
4	<p><b>Safeguarding</b></p> <p>A safeguarding update was provided by CV in advance of the meeting with supporting Appendices (Diocese Policy Statement of the Recruitment of Ex-Offenders and St Barnabas Safeguarding Action Plan). ES ran through the update document in CVs absence. The following was discussed and agreed:</p> <ul style="list-style-type: none"> <li>Review of the Recruitment of Ex-Offenders Policy. PCC agreed to continue to adopt the Diocese of Portsmouth's Policy Statement on the Recruitment of Ex-Offenders. DL proposed and JB seconded.</li> <li>The current Safeguarding Action Plan. This was approved by the PCC. JF proposed and JC seconded.</li> <li>The Safer Recruitment procedure. In line with the steps of St Barnabas Safer Recruitment Procedure Teresa Reynolds has been safer recruited as Leader of Swanmore Cygnets Baby &amp; Toddler Playgroup.</li> <li>Safeguarding Training Plan – CV and JC are working on the implementation of new training pathway for the roles undertaken at St Barnabas</li> </ul>	
5	<p><b>Pastoral Matters.</b></p> <p>JP provided PCC with an update on the current children's activities.</p> <ul style="list-style-type: none"> <li>Swanmore Cygnets – thriving, now under the leadership of Teresa Reynolds, since February.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Swanmore Pre-School – monthly visits continue with Bible story and singing. The children and staff have not come into church yet.</li> <li>• Swanmore Primary School – no news of Ofsted’s arrival. Year 6 classes have had their Residential trip to Wales and all went well. Year 5 will be going to Swanage in the next few months.</li> <li>• Worship Wonders (WW) continues on Thursday lunchtimes. Currently following the journey of Jesus to the Cross. Each child has been given a copy of the Children &amp; Families edition of the C of E Lent book, ‘Dust &amp; Glory’ from St Barnabas.</li> <li>• The Diocesan Communications Team have been in touch asking if they can film some of the activities the church does with the school, for a 2- minute video for the Diocesan website. The team are coming to film Worship Wonders on Thursday 23<sup>rd</sup> March and Cygnets group will be filmed on Monday 27<sup>th</sup> March – parental permission has been sought.</li> <li>• St Luke’s (Jill’s placement church) is keen to host a Diddy training session for the Diocese and is looking for expressions of interest from other churches who might like to join. Please contact Revd Annie at <a href="mailto:vicar@stlukessouthsea.church">vicar@stlukessouthsea.church</a> for more information</li> <li>• JP has conducted 2 funerals in the past month with another planned for 23<sup>rd</sup> March.</li> </ul>	
6	<p><b>Property team Report</b></p> <ul style="list-style-type: none"> <li>• The latest Property Team report was circulated to PCC in advance of the meeting and NW updated PCC on the current activities.</li> <li>• NW confirmed the quotation of £340 for gutter work had been approved by the Standing Committee. The work will take place on 12<sup>th</sup> of April. NW explained that any other work required would be considered in stages, with this high level done first to check if water clear.</li> <li>• NW discussed the moisture level readings that have been taken in the church. They are extremely high in certain places. The levels will be recorded to help monitor and manage damp in the church.</li> <li>• A discussion was had regarding the blocks/platform by the Lectern and creating better air circulation. It was agreed that JB would move two blocks to help with improve the damp.</li> <li>• In addition, JB highlighted that the Bell Tower has damp issues. NW has added to the list of considerations for the property team.</li> </ul> <p><b>Terms of Reference</b></p> <ul style="list-style-type: none"> <li>• These have been finalised by AW and DL. NW highlighted that the Terms of Reference allow the property team an expenditure up to £500 for routine repairs and maintenance.</li> </ul> <p><b>Tree planting programme.</b></p>	JB NW

	<ul style="list-style-type: none"> <li>• A tree planting proposal was circulated to PCC in advance of the meeting. The PCC discussed the proposal and looked at churchyard plans. It was highlighted that there is a slight inconsistency in the recording of grave plots. NW explained the trees will be planted along the lines between the graves.</li> <li>• NW explained 6 trees will be planted in total, in small groups, between graves, to take place in the Autumn.</li> <li>• NW also highlighted the importance of publicising the activity so that people know where the trees will be planted. The message will be positive, explaining that the planting of additional trees will enhance the churchyard. A notice will be put in the parish magazine nearer the time.</li> <li>• The tree planting proposal was agreed by PCC. JB proposed, DL seconded.</li> </ul> <p><b>Resolving problem with informal path in front of church.</b></p> <ul style="list-style-type: none"> <li>• The PCC discussed the issue of the informal path running from the carpark to the church link entrance.</li> <li>• Several ideas were discussed. NW noted mixed views, especially regarding access for unloading and shrubs being an issue for outside services. The property team are working on a solution.</li> </ul>	
7	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• AW circulated the Annual Accounts to PCC. AW explained the report had now been sent to Richard Green Wilkinson, the independent auditor. Once it has been reviewed by RGW, it then needs to be approved by PCC.</li> <li>• AW highlighted the general fund has suffered a deficit however, Barnaby’s and the Paterson centre have done well. AW explained he was attributing more to the General Fund and proposed to amalgamate the Paterson Centre fund and General Fund. This was approved by PCC. DL proposed, JC seconded. AW will talk to Mike re. increasing Barnaby’s contribution.</li> <li>• AW updated PCC that he had found the anonymous donor to the hand bells fund, who he contacted to ask if the remaining monies could be used for something else. The donor agreed and the remaining monies will go to towards the bell ropes. There will be a small amount left in the fund, which will not be closed.</li> </ul>	AW
8	<p><b>Mission’s giving</b></p> <ul style="list-style-type: none"> <li>• A Missions Giving proposal report was circulated to PCC in advance of the meeting. DL explained to PCC the reasons for re-visiting the Missions Giving policy. Currently, St. Barnabas supports a large number of charities but in a small way. The proposal is to move back to giving to missions from source income rather than designated giving and giving to fewer charities to make a greater impact and to</li> </ul>	

	<p>create a more meaningful relationship. A small giving committee would be convened to identify charities that St Barnabas would support, which would then be approved by PCC.</p> <ul style="list-style-type: none"> <li>• The PCC discussed the policy, which was approved. Proposed by AW. Seconded by DL.</li> </ul>	
9	<p><b>Churchwardens update</b></p> <ul style="list-style-type: none"> <li>• DL confirmed the new email set up is progressing and emails will move to a Microsoft account.</li> <li>• DL explained Boiler work undertaken in 2020 by Neil Fleming will be paid for, and he will continue the work he started.</li> </ul>	
10	<p><b>Vacancy</b></p> <ul style="list-style-type: none"> <li>• AW circulated the latest document from the Deanery Synod. DL circulated David Isaacs response which the PCC discussed. There is to be a Deanery meeting next week that DL and JC will attend and DL asked for any further thoughts from PCC in advance of this meeting.</li> </ul>	ALL
	<p><b>APCM</b></p> <ul style="list-style-type: none"> <li>• ES confirmed reports are being sent to her and she has now received 12 reports in total</li> <li>• AW asked who is preparing the Annual Report. DL will investigate.</li> </ul>	DL
11	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• JF has received an email from the Deanery Synod with an evaluation sheet to be filled out and returned by 30<sup>th</sup> April. This was circulated to PCC. JF highlighted input was needed from PCC. JF will convene a group to help fill out the form, which will then be circulated to PCC. AW to fill out financial section.</li> </ul>	JF AW
15	The meeting closed in prayer and reflection	