

Minutes of PCC Meeting Thursday 9th September 2021 at 7.30pm in Barnaby's



PCC Members present:

Chair: Nick Whitehead Minutes Secretary: Jill Phipps

Caroline Vost, Janet Chant, John Branson, Liz Newbold, Bill Jones, Dave Lee, Dot Holubinka, Amanda Ankers, Andrew Wilkinson, John Sharpe, Jenny Sharpe, Jen Frampton, Claire Eathorne, Derrinda Laing

Opening prayers led by Nick.

1	Welcome Apologies from Allison Gurry.	Action
2	Minutes of the last meeting held on 15th July 2021 Agreed as a clear record of the meeting by all and signed by the Chairman. May now be uploaded to the church website and displayed on the Link noticeboard.	Jill/Gail
3	Matters arising from minutes and not covered on the agenda: <ul style="list-style-type: none">• Link Toilet Seat: this was loose but has now been fixed by Andrew. No further action needed.• Garden Equipment Storage Shed: The shed for storing garden equipment has been put up today.	
4	Standing Committee <ul style="list-style-type: none">• Standing Committee set an annual budget of £300 for the flower arranging team to purchase flowers. Andrew has emailed Juliet.• Paterson Centre Risk assessments – will be updated by Andrew.	AW AW
5	Vacancy Planning <ul style="list-style-type: none">• The need to appoint two Parish representatives to be involved in the appointment of a new Vicar was repeated and PCC invited to volunteer.	

	<ul style="list-style-type: none"> • Parish Profile: Amanda had circulated the current draft profile which PCC members had commented and suggested corrections. Amanda requested help with the following pages: <ul style="list-style-type: none"> - Page 12 – Ministry Team – Jill - Page 15 – Barnaby’s – Liz - Page 16 – Connecting with our community – Liz - Page 17 – Andrew - Page 18 – The Church – Nick - Needs a letter from Archdeacon Will – Janet & Dave - Page 20 – our Buildings – AA to ask Bertie for any photos - It was noted that we need to include the different teams in church <p>Amanda will re-circulate the Parish Profile once corrected. Nick expressed huge thanks to Amanda on behalf of all the PCC for the work she has done on this.</p>	<p>All to email corrections to Amanda with page numbers using the vision@stbarnabas.org address</p>
<p>6</p>	<p>Deanery Planning</p> <p>The report from the Working Group of the Deanery Mission & Pastoral Committee had been circulated to the PCC prior to the meeting along with the references for the report. There were questions and much discussion on the recommendations, particularly that there is not sufficient emphasis on a named person for each church within the cluster of churches. Also concern that without a named person in Swanmore, our Vicarage may be sold.</p> <p>Summary of discussion:</p> <ul style="list-style-type: none"> • St Barnabas PCC feel strongly that there needs to be paid ministry based in Swanmore and operating out of Swanmore Vicarage • If there should be links with neighbouring parishes, the PCC would look favourably to Shedfield <p>Jill to take comments back to the Mission & Pastoral Committee meeting on 15th September.</p>	<p>JP</p>
<p>7</p>	<p>Barnaby’s.</p> <p>Mike Holubinka had sent an email update to all with costings and updates on the progress of planning for the canopy.</p>	

Faculty - canopy and extractor has been submitted - Janet Chant
Planning application WCC - canopy and extractor, has been submitted - Mike Holubinka
Positions for footings of canopy stand defined - 50 x 50 x 60cm deep x2, volunteers required to excavate (subject to permissions being approved).

Expenditure since the TAD Grant application/receipts of monies;

Eko all weather table tops - Tiger Furniture Ltd. £896.49

12 Chairs - Easyequipment.com £374.70

Planning application - Winchester City Council £262.00

Cable for tables & chairs - Amazon £24.99

Locks for tables & chairs - Powertools Direct £39.13

Extractor fan, controller, cable and ancillaries - JBM Electrical £261.52

Circular replacement glass with aperture for fan - County Glass £48.16

All prices inclusive of vat

Total spend to date: £1906.99

Quote for canopy - Crocodilla £4646.40

Total to date including canopy £6553.39

TAD Grant £5000.00, PCC approved additional expenditure £2000.00

Additional works as yet not costed:-

Electrical work for isolator to power canopy - John Branson

Electrical work for wiring Extractor - John Branson - else MH will do at no cost

Foundations for canopy stand - Concrete to be supplied by installer within cost of canopy - excavation of holes - volunteers?

Other items not as yet purchased - Pop-up gazebos (lack of clarity on the part of Barnaby's Business Team)

	Thanks were expressed to Mike and Dot for all the work on this.	
8.	<p>Safeguarding</p> <p>Caroline reported that no Safeguarding issues had come to her attention. The recent publication of the Child Sexual Abuse report may result in some changes.</p> <p>DBS: most people in St Barnabas who were in need of DBS are now updated or renewed.</p> <p>Caroline advised that some mail from the Diocese comes via post and a secure address is required now that the Vicarage address can't be used. A separate post box was suggested but Andrew offered to provide his address for the Diocese.</p> <p>Training: the Diocese are emphasising the importance of all leaders being up to date in training. This impacts on planned events eg Sunday club which could be cancelled if leaders are not up to date with all Safeguarding training.</p> <p>[Post meeting comment from Chair: Caroline Vost always alerts people when their safeguarding needs updating]</p>	<p>AW/CV</p> <p>All</p>
9.	<p>Finance Report</p> <p>Andrew had sent a report to PCC showing that we were in deficit at the end of July. However, we have since received from the will of Ada Marjorie Charlwood, the sum of £17,500 as an interim legacy for the upkeep of the churchyard.</p> <p>Andrew wishes to purchase a permanently mounted card machine for church use; this costs £359 incl VAT and has been approved by Standing Committee. The location of the machine in church will be decided by the Churchwardens and Treasurer.</p> <p>Derrinda advised that those counting the church cash collections after church must have 2 signatures and the counting slip should be included with the money in the safe. Derrinda will ensure all sidesmen are aware.</p> <p>Magazine Advertising rates: Andrew explained that it is time to review the rates but taking various factors into account, it was agreed not to increase the charges until next year. We should look to increase the circulation- suggestions included asking the Post Office and Estate Agents in Bishops Waltham to take copies.</p>	<p>AW/Churchwardens</p> <p>DL</p> <p>AA/JB</p>

	It was also suggested that a Christmas card delivered to all homes in the village along with the magazine, would raise awareness. John B suggested a design.	
10	<p>Pastoral Visiting Team</p> <p>Hazel had written a paper suggesting the re-establishing of Pastoral Visiting Team; this would meet every 8-10 weeks for supervision and making plans. Training will be included, DBS renewed or applied for, and the aim is to develop teams for different areas, eg baptisms, bereavement, hospital visiting, welcoming new members etc.</p> <p>Hazel has volunteered to lead and coordinate this, beginning the process in late October/November with a view to starting in January 2022.</p> <p>PCC were unanimously in favour of this.</p>	All interested to email Hazel stating which group they would like to focus on.
11	<p>Primary School Foundation Governors</p> <p>We are currently looking to fill 3 Foundation Governor spaces on the Governing Body of our Primary School. Jenny Maunder has volunteered and with a background in Science, Secondary School teaching, and school management, has a wide based skill set to offer. She has met with the Chair of Governors and attended a committee meeting as an observer. Jenny has completed her application form and been in touch with Caroline re a DBS.</p> <p>PCC propose to support Jenny's nomination as a Foundation Governor:</p> <p>Proposed by Amanda Ankers Seconded by Claire Eathorne Unanimous vote from PCC.</p> <p>Jill & Nick to sign the Diocesan application form and return to Jenny for sending to the Diocese.</p>	JP
12.	<p>Church Wardens Update.</p> <p>The Churchwardens are going to St John's Shedfield next week for the Arch Deacon's Visitation and a service at 7pm.</p> <p>PCC were encouraged to pray for Janet & Dave as they are commissioned for their responsibilities.</p>	All
13	Dates for the Diary:	

	<p><i>I have bought the food and drinks for this week but depending on how many we have and how it goes I have said to Sam & Vicki they can claim any costs back with receipts.</i></p> <ul style="list-style-type: none"> • PCC Secretary: Jill informed PCC that she was stepping down as PCC secretary in order to have more time for study with a view to being ordained. This has been a long-held wish and calling. There is no financial implication for PCC at the moment in this (apart from travel expenses); training starts on the Portsmouth Pathway next week and involves every Tuesday evening at St Luke's Southsea, with one weekend a month residential at Ripon Theological College at Cuddesdon, Oxford. The course will probably be for 2 years with the hope of remaining to serve in Swanmore if ordained at the end. Jill asked for PCC prayer in this new venture. • New Church Noticeboards: Nick offered thanks on behalf of PCC to Brian Pancott for repairing and reinstalling the church noticeboard which faces the shops. Also thanks to those who repaired the one by Barnaby's. It was noted that Claire's name should be taken off the main board. • Thanks also to John Branson for his work on installing the new TV in the cupboard in the Paterson Centre, which offers wi-fi connections as well and will be a useful resource. • Request from Jen regarding the PIR light in the back of church which doesn't always come on when the glass doors are opened. 	<p>New PCC Secretary needed – advertise in the bulletin</p> <p>JP</p> <p>JB to review and feedback to SC</p>
	<p>The meeting closed at 9.25pm with prayer</p>	
	<p>Dates to note: PCC Commissioning in Church Sunday 3rd October at 10am PCC Awayday morning: Saturday 16th October 10am to 1pm in the Paterson Centre Standing Committee: 19th November PCC: Thursday 4th November in Barnaby's</p>	

St Barnabas Swanmore – Making Christ known in our community through care for all, welcoming hospitality and worship for all ages