**Minutes of PCC Meeting Thursday 17th December 2020 at 7.30pm on ZooM**

**PCC Members present:**

Chair: Claire Towns. Minutes Secretary: Jill Phipps

 Jen Frampton, Jenny Sharpe, Sally Beazley, Bill Jones, Andrew Wilkinson Dave Lee, Allison Gurry, Janet Chant, Ben Armstrong, John Branson, Bobbie Branson, Claire LLoyd

Opening prayers led by Ben.

|  |  |  |
| --- | --- | --- |
| **1** | Apologies for absence from Theresa, Amanda and Liz. | **Action**  |
| **2** | **Minutes of the last meeting held on Wednesday 18th November 2020**Agreed by all. | Approved by all To be signed by CT and put on the website |
| **3** | **Matters arising from 8th October minutes and not covered on the agenda:*** Paterson Centre Cleaner – no progress on this matter so far as we have not been letting the PC out. Standing Committee will revisit this in the new year as we have had a few applications to hire the hall.
* Mission Charities – Christmas collections will be divided between this year’s charities.

Suggestions for charities to support in 2021 include St George Foundation as the international choice, and Friends Without Borders or the Rural Refugee Network as a local choice. All to consider and make suggestions for voting at next PCC. Please email Claire and cc all so we are aware of suggestions and to reduce duplication.   | **SC****All to email Claire** |
| **4** | **Correspondence*** Website protocols – Brian Pancott has suggested that there should be a PCC policy of not having personal telephone numbers on the church website. The current situation is that the people who have their numbers displayed, and must do in case of emergency are:
* Gail – this is a church mobile and not her personal number
* Claire- church mobile
* The Church wardens
* Parish Safeguarding

Anyone else can be contacted via the ‘Contact us’ form. It was noted that the Parish magazine has all our numbers printed but they are not in the online version. Discussion followed on the best policy and PCC decided to have an ‘opt in’ policy, so people can volunteer or agree to have their personal numbers published. It was suggested that an email agreeing to this or completion of a simple form would be sufficient.  | **CT?** |
| **5** | **Safeguarding**Theresa was unable to attend the meeting so this was deferred. It was noted that she will be stepping down as Parish Safeguarding rep at the next APCM. |  |
| **6** | **Deanery Process & Update from Mission & Pastoral Committee (below is from M&PC meeting)**Our Area Dean, David Isaac, started the meeting by reminding the committee of their role and contribution to the Diocesan strategy. He outlined the Diocesan request that Deaneries come up with a plan for the future working with a smaller number of paid clergy. The Diocese had provided some parameters and a template for a Deanery Mission Action Plan, which we may or may not use if we find helpful.All parish reps spoke for 2’ on the key points from their churches. It was interesting to hear the contributions but strong themes came across:* maintaining local leadership and resourcing parishes to engage with their communities
* enable front line clergy to do what they are good at
* release clergy from admin as much as possible
* ensure our list of activities is sustainable
* recognise skills in our congregation
* look at research – some national research on mission and ministry structures
* slim down PCC Governance – some examples of shared Safeguarding
* look at the Diocesan staff tho it was noted that they take a lot off the parish clergy
* be flexible about parish boundaries, look at where relationships are
* look at deanery demographics

The meeting was recorded so that David Isaac can listen again as he collates the contributions. He suggests that the next steps are to put together between 2 and 5 models for the longer term structure of the Deanery and test these out against questions:* what will enable growth?
* what will release energy?

He has suggested 2 further meetings in the 2nd and 3rd week of January. David is meeting with other Area Deans and Peter Leonard, Archdeacon of the IOW, who is tasked with taking this forward for the Diocese, in early January.In the meantime, it was suggested that we make a list of the skills and talents in our own churches, what we do well and could share/help/do with other churches in the Deanery. Suggestions to Jill. NB There is a short, good video on the Carlisle Diocesan website, on the Mission Communities page about churches thinking and doing things differently. | **All / JP** |
| **7** | **Church Warden Update*** Link Toilet: Andrew reported that he had met the surveyor last week to review the options for siting the Link toilet. The Saniflow toilet is not appropriate for our situation and has been discarded as an option. Siting the toilet at the end of the Long Room makes that room less viable as a letting option.

Alternatives are to run the pipes under the path outside to the road, or through the Paterson Centre. The pipe needs to have a downward fall, and the size of the pipe and the boxing around it has been estimated. The surveyor has received photos of the Paterson Centre to help his calculations. He is coming out again on 7th January to review pipework options. It was noted that the Link cupboard where the toilet will be sited, houses a lot of things which will need sorting, and those that remain, could be stored in the print room.* The Riso: Now that the magazine is in its new format and production, the Riso is no longer needed. AW will contact the suppliers to review the options.
* The Swanmore Link: So far there has been a 12% response rate to the questionnaire. 92 people want to collect their copy, 6, would like delivery, 6 would like postal delivery, 70 will view it online. There will be another form and reminder to choose in the Feb/March edition with the possibility to opt in at a later date. The April/May edition will have a larger number of copies and it was noted that it would be good to put a copy into new homes in the village. Andrew noted that Solent Design have historically been doing all the design and layout work for the adverts. Now, Amanda and her team have been making changes as requested by the advertisers, free of charge at present; going forward, Amanda will draw up a table of charges for changes to advertising. PCC expressed their thanks to Amanda and her team and also to John Austin for all his work on this in the past. Particular thanks expressed to Amanda and Rick for doing this on top of all the changes to the website; it would have cost the church thousands of pounds to have a website such as this, and we owe them a huge debt of gratitude.

AW noted that we have so far not thanked Solent Designs for all their work on the Parish magazine in the past; they have been printing the cover which has been paid for by Rick and Amanda. AW to find a way to thank Solent Design for their work. The Christmas cards which went out with the magazine this month were designed by Claire and printed and paid for by Rick and Amanda (1600 cards for £192).  | **AW****AW****AW** |
| **8** | **Financial Update*** Approval of 2021 budget- AW had re sent the draft budget from last PCC meeting prior to this meeting as there were no changes.

Andrew proposed that PCC adopt the budget; Ben seconded and all agreed.   |  |
|  | Claire thanked all members of the PCC for their contributions in different ways over the past year. Thanks were expressed to Claire for her excellent communication throughout the past year; her emails and online services have reached many more people than we had expected. We need to ensure this continues. |  |
|  | The meeting ended at 8.35pm |  |
|  | **Proposed dates for future meeting:** **Thursday 4th February 2021 at 7.30pm****Thursday 11th March at 7.30pm** **APCM: Wednesday 24th March 2021 at 7pm via zoom** |  |

St Barnabas Swanmore – Making Christ known in our community through care for all, welcoming hospitality and worship for all ages